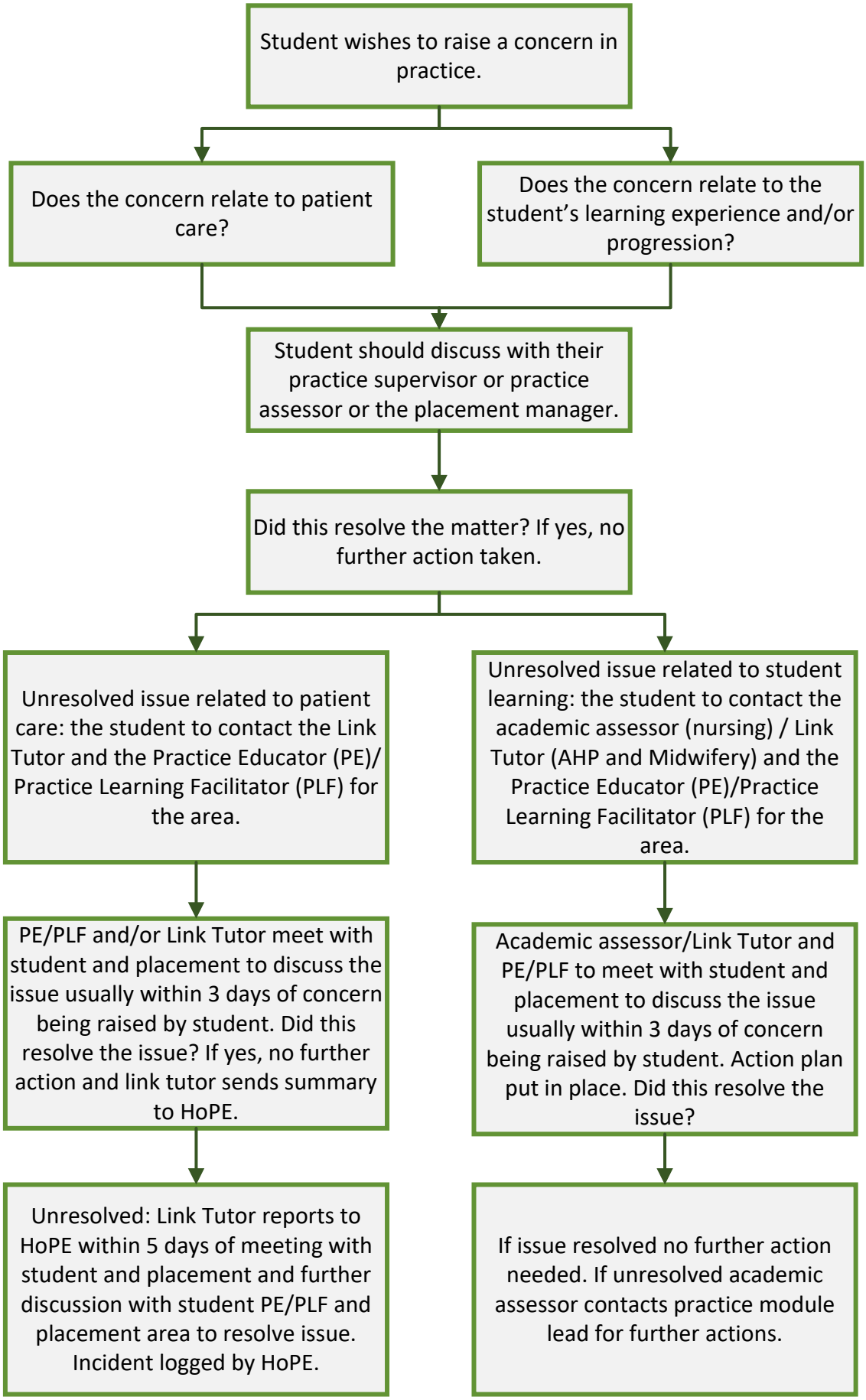
Student wishes to raise a concern in practice.
Does the concern relate to patient care?
Does the concern relate to the student's learning experience and/or progression?
Student should discuss with their practice supervisor or practice assessor or the placement manager.
Did this resolve the matter? If yes, no further action taken.
Unresolved issue related to patient care: the student to contact the Link Tutor and the Practice Educator (PE)/ Practice Learning Facilitator (PLF) for the area.
Unresolved issue related to student learning: the student to contact the academic assessor (nursing) / Link Tutor (AHP and Midwifery) and the Practice Educator (PE)/Practice Learning Facilitator (PLF) for the area.
PE/PLF and/or Link Tutor meet with student and placement to discuss the issue usually within 3 days of concern being raised by student. Did this resolve the issue? If yes, no further action and link tutor sends summary to HoPE.
Academic assessor/Link Tutor and PE/PLF to meet with student and placement to discuss the issue usually within 3 days of concern being raised by student. Action plan put in place. Did this resolve the issue?
Unresolved: Link Tutor reports to HoPE within 5 days of meeting with student and placement and further discussion with student PE/PLF and placement area to resolve issue. Incident logged by HoPE.
If issue resolved no further action needed. If unresolved academic assessor contacts practice module lead for further actions.